



**ASSOCIATION FOR CAREER AND TECHNICAL
EDUCATION ARIZONA**
2009-10 SCHOLARSHIP PROGRAM APPLICATION FORM
HIGH SCHOOL LEVEL

The ACTE_{AZ} Scholarship applicant shall be a student who is enrolled in a recognized career and technical education program at the high school (from Funding Priority List). A member of ACTE_{AZ} who teaches in the program in which the student is enrolled or another member must recommend the applicant. The award(s) will be payable to the educational institution identified by the recipient(s). The award amount can range from \$500.00 – \$2,500.00 based upon the available funds and the number of scholarships the committee agrees to award. ACTE_{AZ} reserves the right not to award scholarships or to award scholarships in a lesser or greater amount in any given year. The ACTE_{AZ} scholarship is non-renewable (meaning this scholarship is a one-time award).

Recognition will be given at the ACTE_{AZ} Awards Session during the Annual Conference.

Directions: Applicant is required to type or word process all of the information on the application form (additional pages may be attached and the application form may be re-keyed and completed using word processing software).

Please Mail:

- **ORIGINAL AND SEVEN COMPLETE COPIES OF ALL APPLICATION MATERIALS. SCHOLARSHIP APPLICATIONS WILL NOT BE CONSIDERED, OR READ, UNLESS EIGHT COPIES ARE SENT AND ALL APPLICATIONS ARE COMPLETE.**
- **POSTMARKED NO LATER THAN FEBRUARY 27, 2010.**
- **MAIL TO:**

ACTE_{AZ} - Association for Career Technical Education of Arizona

Attention: Scholarship Committee

20403 N. Lake Pleasant Road

Suite 117-PMB615

Peoria, Arizona 85382

The following constitutes the complete application packet. **All materials must be included** and sent to ACTE_{AZ} at **ONE TIME**.

- Completed application *form* (**ALL MATERIALS MUST BE TYPEWRITTEN OR WORD PROCESSED EXCEPT TRANSCRIPTS AND SIGNATURES. NO HANDWRITTEN INFORMATION IS ACCEPTABLE.**)
- Unofficial or Official Transcript (High School must show previous five semesters; Post-Secondary/University must show grades for at least 12 semester credits)
- A résumé (**two pages maximum**)
- Letter of recommendation from the nominating teacher (**Must be an ACTE_{AZ} member**)
- Letter of recommendation from a local businessperson, community leader, or employer (**NOT A SCHOOL COUNSELOR OR OTHER TEACHER**)

The recommending ACTE_{AZ} member should review the completed application packet for accuracy, details, and completeness prior to submission and to ensure that application is word processed. Incomplete application packets will not be considered. If any of the information is considered to be false, the application will be disqualified. Decisions of the Scholarship Committee are final. ADDITIONAL TYPED/WORD PROCESSED PAGES MAY BE ATTACHED.

Specific Qualifications:

- High School: Must be a graduating senior with enrollment in a CTE program on the funding priority list.
- Preference will be given to applicants who are dues-paid members of and actively involved in a career and technical education student organization(s) (CTSO: **DECA, FBLA, FEA, FFA, FCCLA, HOSA , Skills USA**)
- A member of ACTE_{AZ} who teaches in the program in which the student is enrolled must recommend each applicant. A teacher may recommend a maximum of two students.

Selection Criteria: Personal Information, Leadership Activities, Educational Information including a Statement of Intent, Transcript, Résumé, and two Letters of Recommendation. (See Application Form for point values.)

C. LIST CAREER/TECHNICAL STUDENT ORGANIZATION INVOLVEMENT (20 points) Describe how you have participated in local, regional, state, and national projects, events, and conferences, please include dates.

CTSO (DECA, FBLA, FEA, FFA, FCCLA, HOSA or Skills USA)	CTSO Level (National, State, Regional, Local)	Type of Activity (Project, Event, Conference)	Name of Activity/Description	Date(s)

IV. STATEMENT OF INTENT (25 points)
Describe your future plans and how the ACTE_{AZ} Scholarship will help you attain your goals. Indicate how a monetary award for college expenses would help you meet your goals. (*A separate sheet may be attached.*)

V. TRANSCRIPT (10 points of which 5 points are for Tech Prep and/or Dual Enrollment)
Please write or indicate on transcript Tech Prep and/or dual enrollment classes taken.

VI. RÉSUMÉ (15 points) (Maximum two pages; please attach to this document)

VII. LETTERS OF RECOMMENDATION (20 points)

Nominating CTE Teacher (ACTE_{AZ} member) detailed description of student’s involvement in classroom and laboratory, CTSO, work based learning experiences, and advisory councils
(Maximum two pages; please attach to this document)

Businessperson, community leader, or employer (not a school employee) describing student’s involvement in work based learning experiences, advisory councils and community
(Maximum two pages; please attach to this document)

VIII. ASSURANCES/SIGNATURES (no points given, but must be complete)

A. Publicity Assurance/Initial

If you are awarded an ACTE_{AZ} Scholarship and would like to have your local newspaper notified, please provide the full name, address and e-mail address of the newspaper:

Please initial to give permission for the student's name to be in newspaper articles, videos, conference materials, association websites, press releases, etc. regarding this scholarship and information about student. _____ Parent's Initials

B. ACTE_{AZ} Member Assurance/Signature

I nominate this CTE student for the ACTE_{AZ} Scholarship and have included a nominating letter.

Recommending ACTE_{AZ} Member _____ Phone _____

Signature of ACTE_{AZ} Member _____

C. Student Assurance/Signature

A signature below indicates you understand that the scholarship monies must be used by June 30, 2010. If not used during this timeframe, the monies will remain in the scholarship fund to use for another student. All information contained is accurate.

Student Signature _____ Date _____

D. Parent/Guardian Assurance/Signature

A signature below indicates you understand that the scholarship monies must be used by June 30, 2010. If not used during this timeframe, the monies will remain in the scholarship fund to use for another student. All information contained is accurate.

Parent/Guardian Name _____

Parent/Guardian Signature _____ Date _____

Parental/ Guardian Signature if under 18 at time of scholarship application submission.

This section must be signed with the appropriate signatures to be able to proceed to the scholarship judging.